

Old Hunstanton Parish Council

Chair: David McLeod

MINUTES OF AN ORDINARY MEETING OF OLD HUNSTANTON PARISH COUNCIL HELD ON THURSDAY 15th JULY 2021 FROM 6.00PM AT THE VILLAGE HALL

PRESENT: Cllr David McLeod (DM) Chair, Cllr. Nick Eastwell (NE) Vice Chair, Cllr Nick Torry (NT), Cllr Stuart Perry (SP), Cllr Eileen Clark (EC), Cllr Stephen Rimmer (SR), Cllr Robert Markillie (RM) and Caroline Boyden (CB) Clerk.

A minute's silence held to remember those whom we all wish to keep in our thoughts.

1. WELCOME TO ALL FROM THE CHAIR

2. **APOLOGIES FOR ABSENCE** – Cllrs Paul Baisbrown and Lawton (after meeting)

3. **COUNCILLORS DECLARATIONS OF INTEREST** – none

4. **Approval of the circulated Minutes from the meeting on the 17th of June 2021**

Proposal for acceptance DM, seconded NT, and all in favour.

5. **MATTERS ARISING FROM THE LAST MEETING:**

a. Telephone Box – following the email trail sent out by the clerk, it appears that the Borough went ahead with authorising the removal without advising the Parish Council. Clerk to ask X2 connect for a price for a replacement box and a letter to Borough will then be written. Action proposed by DM, seconded NE, and all in favour. ACTION CB

b. Wall at 54, Old Hunstanton Road – images from the tenants sent to M Clarey, Planning Enforcement and J Forder, Conservation Support. Clerk to follow up. ACTION CB

c. Diary Cottage planning application – there are more residents comments on the portal. NE was asked to raise this with the Parish Council regarding the permit in 2014 being granted when no notice was given to neighbours, the PC or Historic England. Clerk to draft a letter to head of planning requesting information. Proposed NE, seconded SP, and all in favour. ACTION CB/NE

d. Local Plan Review update – add to the next agenda and all councillors asked to read via the online link and check on any land in the parish listed for development. ACTION ALL

e. Financial Regulations – the clerk has updated these with the inclusion for online banking, along with a separate online banking policy and will send these out to all councillors for approval at the next meeting. ACTION ALL

Any other matters that the Councillors or Clerk wish to raise from the last minutes that are not elsewhere on the agenda – none.

6. **PUBLIC PARTICIPATION** - none

7. **POLICE CRIME UPDATES** – no updates received

8. **REPORTS FROM BOROUGH COUNCILLOR** – nothing received at time of meeting

9. **REPORT FROM COUNTY COUNCILLOR** – nothing received at time of meeting

10. PLANNING:

a. 21/01204/F proposed single storey rear extension at Beachcomber, 14B Wodehouse Road. This was discussed and it was agreed to support this application as no concerns were raised. Proposed EC, seconded SP, and all in favour. Clerk to advise planning no observations.
ACTION CB

b. 20/001041/NMA_1 non material amendment to planning permission Hungate Lodge, 17 Golf Course Road – no information available on the portal.

11. NEIGHBOURHOOD PLAN:

Due to personal reasons, Lynne has resigned, and her hard work was thanked by all the councillors. James Howard has been appointed to take over and will be organising a hand over call with Lynne next week. James has a wealth of experience in planning with Manchester Council and is the Parish Clerk at Ringstead. James will be asked to attend the September meeting.

12. FOOTPATHS, BEACH RUBBISH AND DOG BINS:

Add to the next agenda. Reports that the dog bins are being used for regular rubbish.

13. HIGHWAY MATTERS:

DM advised that the cones had to be removed after the police objections advising that the cones had to be taken at night and put out again in the morning. An online meeting has been scheduled with Sally Bettinson for the 20th of July with a follow up on site meeting on the 27th of July.

14. SAXON SHORE FORUM:

Nothing to add.

15. ANOB

NT letter of congratulations to Estelle and letter to Hannah at Natural England inviting them to either the September or October meetings, approved and Clerk to send out asap.
Proposed NT, seconded NE and all in favour. ACTION CB
NT to continue with working on the Neighbourhood Plan.

16. ENVIRONMENT PANEL: nothing to add

17. WALL REBUILD:

As previously discussed, clerk had forwarded the email trail available, and it was agreed that we should go back to the Borough requesting a full report as several complaints/comments have been received.
ACTION CB/NE

18. FINANCES:

- a. Agree the payments for July as per email 13.7.21.
- b. Approve the bank statements, bank reconciliation and payments/receipts report for June. a & b proposed by EC, seconded SP and all in favour.
- c. The online banking is now live and the 3 signatories have access. The transfer of the 2 Barclays accounts to take place by the end of July (subject to Barclays)

19. PLAYGROUND:

DM advised that following the ROSPA report, the Parish Council need to organise regular maintenance and the clerk to contact the previous contractors. Proposed DM, seconded SP and all in favour.
ACTION CB

20. CORRESPONDENCE/COMMUNICATIONS:

- a. Village Sign – a resident has advised that the sign requires some attention and NE to find details of the painter. ACTION NE
- b. NE advised of the BBC Radio Surrey extract regarding nature reserves in small areas. He will send out the link to all councillors and happy to make contact on behalf of the parish council as he is friends with John Madden. A plot of land needs to be available from the landowner and the scheme is run by volunteers. It was thought that this was a great idea and will bring the residents together even more. Clerk to add to next agenda. ACTION NE/CB

1. ITEMS FOR THE NEXT AGENDA

- a. Receive updates on the Local Plan review
- b. Receive update on the Neighbourhood Plan
- c. To approve the updated Financial Regulations
- d. To receive an update on the bank transfers.
- e. To receive an update on the Nature Reserves initiative.
- f. To receive an update following the meetings with Highways regarding parking.

12. DATE OF NEXT MEETING

The next meeting will take place on the 16th of September 2021 from 6.00pm at the Village Hall.

The meeting closed at 7.43pm

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Caroline Boyden, Parish Clerk

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Signature

Date