



OLD HUNSTANTON PARISH COUNCIL

Chair: Stuart Perry (elected)

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING OF OLD HUNSTANTON PARISH COUNCIL HELD ON THURSDAY 18TH OF MAY 2023 FROM 6.10 PM AT THE VILLAGE HALL

PRESENT: Stuart Perry (SP), Paul Baisbrown (PB), Robert Markillie (RM), Jane Rimmer (JR), Mark Roberts (MR) and Parish Clerk (CB). 5 members of the public (Note 2 co-opted)

WELCOME TO ALL FROM THE CLERK

- 1. ELECTION OF CHAIRMAN** Stuart Perry proposed by PB, seconded MR and all in favour.
- 2. ELECTION OF VICE CHAIR** – to be undertaken at the June 23 meeting.
3. Co-optioin of Mr. Steve Rimmer and Mr. Thomas Wallace was proposed by SP, seconded MR and all in favour. Both were welcomed onto the Parish Council. JR abstained.
4. Clerk to witness signing of the Declaration of Interest forms and collect the completed Register of Interest and Election spend forms.

5. PUBLIC PARTICIPATION

Two residents of Hamilton Road raised the following questions regarding the parking TRO:

1. Could they have a copy of the proposal map from NCC – clerk to supply. ACTION CB
2. Could the corners of the entrance to Hamilton Road have double yellow lines from the A149 as there is a dropped kerb and parking can cause pedestrian issues. It was thought that this would not be permitted.
3. What is the process of implementing/consultation. It was advised that NCC have the final decision.

The TRO is for seasonal parking restrictions only to run from Good Friday to the end of September and, unfortunately, we have now had several changes in personnel at NCC with police advice being contradicted by NCC. It was stressed that the Parish Council are very sympathetic to the needs of the residents.

- 6. APOLOGIES FOR ABSENCE** – Cllrs Jamieson, Eastwell and de Winton
- 7. COUNCILLORS DECLARATIONS OF INTEREST** – RM on Port Evo item 14.b
8. Confirmation of the Minutes of the Annual Parish Council Meeting held on the 19th of May 2022 were approved by PB and seconded by SR with all present at that meeting in favour. The Parish Council meeting held on the 20th of April 2023 was proposed by RM, seconded by PB and approved by all those present at that meeting.
- 9. MATTERS ARISING FROM LAST MEETING:**
 - a. Electric Charging points – The Estate need to be involved as they own the land at the Village Hall.
 - b. Enforcement re Caley Hall “shed”. Enforcement notice has commenced.
 - c. NDP update – As minuted on the Annual Parish Meeting – the examiner’s questions to be answered by next week.

10. **FOOTPATHS NETWORK** – to be carried over to the June meeting.
11. **Borough Council of King’s Lynn and West Norfolk Report** – none
12. **Norfolk County Council report** – as the Annual Parish Meeting.

13. PLANNING:

Applications: To resolve any new Planning Application submissions or resolve any Planning Applications received after the compilation of this agenda.

23/00617/A – signage adjacent to pathway at Hipppersley, 67 Old Hunstanton Road – no observation

23/00380/LB & 23/00369/F – access, parking and repair of existing wall at 66 Church Road – no observation.

23/00719/F variation of condition to consent 21/02277/F – 27 Golf Course Road – no observation. Above proposed PB, seconded SR and all in favour.

Decisions.– None

Appeals - None

Enforcements – (pending consideration) FOR INFORMATION ONLY

23/00221/UNOPDE – alleged unauthorised operational development at Caley Hall.

14. COMMUNICATIONS/CORRESPONDENCE:

a. Quiet Lanes – carried over to the June meeting

b. Port Evo project – RM gave a report on the recent meeting held at Wells. 3 presentations were made followed by an open debate. 1. Life in the Fens – stressing the fragility of the Fens, 2. Ken Hill Estate – rewilding of the estate and the importance of the Wash for migrating birds and 3. CEO of Port Evo, James Sutcliffe presented a commercial and polished presentation.

The Tidal movements require a long term study to understand more and the consultation process would take 2-3 years. The road link to West Norfolk would be around the Heacham area. RM was thanked for his update and will continue to monitor the project. .

c. Village Sign maintenance – clerk received a request from a resident to get the sign repainted etc. Gary Page has been asked if he knows anyone.

15. HIGHWAY MATTERS:

a. TRO parking – as discussed under public participation.

b. SAM 2 unit – clerk advised that the unit was ready for training and collection. TW offered to take this on and will arrange to set up the training. Clerk to send all the information. ACTION CB/TW

16. SAXON SHORE FORUM: Next meeting date will be on the 21st of June at the Village Hall, Holme-next-the-Sea. SP and MR will be our representatives. Clerk to advise ACTION CB

17. AONB/NORFOLK WILDLIFE TRUST/HERITAGE ENGLAND

SR advised that re the dog walking on the beach up to the Golf Club has been discussed and Norfolk Wildlife Trust will have wardens to advise on the areas where nesting birds are located.

18. PLAYGROUND:

RM advised that the annual inspection has taken place but without advising RM or the clerk of the date. The inspector will come out to discuss signate and the gate.

19. ENVIRONMENT PANEL inc Observatory

The observatory is up and running.

20. FINANCES:

a. Approve the bank statements, bank reconciliation and payments/receipts report for April 23 - Proposed PB seconded SR and all in favour. £38,233.88 held in the bank accounts to 30.4.23 (£6,500 TRO fund)

- b. To agree payments for May (to date) proposed MR, seconded TW and all in favour.
- c. To review and sign the AGAR:
 Certificate of Exemption
 Section 1 Annual Governance Statement
 Section 2 Accounting Statement
 Proposed SR, seconded MR and all in favour of approval
 Variance Report approved proposed TW, seconded SP and all in favour.
 The internal auditor report was discussed and in good order.
- d. To approve the adoption of the eligibility for the General Power of Competence.
 The Parish council can continue with adopting the GPC with two thirds of councillors elected and the clerk having the CILCA qualification.

ITEMS FOR THE NEXT AGENDA:

- TRO/Parking update
- NWT beach/dog update
- Footpaths

Our colleague, former Chairman and Councillor, David McLeod was thanked for all his hard work and support.

DATE OF NEXT MEETING:

The next Parish Council Meeting will be on the 15th of June 2023, from 6.00pm at the Village Hall.

Payments for approval May 2023:

C Boyden	Salary	336.16
HMRC	PAYE	84.00
C Boyden	Expenses	40.30
Village Hall Hire	May 23	24.00
James Howard	NDP	254.00
G Page	grass cutting	90.00
Ewing Accounts	Annual invoice	138.00
Scribe	Annual Subscription	186.62
J Raby	Internal Audit Fee	100.00
Fenland Leisure	Annual Inspection	144.00

The meeting closed at 7.18 pm

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