

MINUTES OF THE MEETING OF THE  
PARISH COUNCIL OF OLD HUNSTANTON  
HELD VIA ZOOM ON  
THURSDAY 18<sup>th</sup> FEBRUARY 2021 at 6.00pm.

Present: Parish Councillors: David Mcleod (Chairman) Nick Eastwell,  
Nick Torry, Stuart Perry, Paul Baisbrown,  
Eileen Clark, Steve Rimmer

Also Present:

Parish Clerk – Glynis Allen  
N.P. Admin Assistant – Lynne Butters  
Cllr. Bob Lawton, B.C.K.L.W.N.

1. WELCOME BY THE CHAIRMAN  
Cllr. Mcleod welcomed everyone to the meeting.
2. APOLOGIES FOR ABSENCE  
All Councillors were present.
3. DECLARATIONS OF INTEREST  
Cllr. Mcleod declared a personal interest in Agenda Item No. 11.b. 20/01800/F.
4. CONFIRMATION OF THE MINUTES OF THE 10<sup>th</sup> DECEMBER 2020.  
Resolved. (Unanimous ) That the minutes were confirmed as a true record and would be signed by the Chairman at a later date.
5. MATTERS ARISING – FOR INFORMATION ONLY.
  - a. There were no matters that Councillors wished to raise from the Minutes of the meetings of 21.01.2021 and 09.02.2021
  - b. There were no matters that the Clerk wished to raise from the Minutes of the meeting of 21.01.2021 and 09.02.2021
6. PUBLIC PARTICIPATION  
There were no members of the Public at the meeting.
7. ELECTION OR CO-OPTION OF NEW PARISH COUNCILLOR FOR OLD HUNSTANTON PARISH COUNCIL.  
The Clerk reported that one application for the position of Parish Councillor had been received. Advertising of the vacancy would be in the March editions of Link and Town/Around.
8. POLICE CRIME UPDATES  
All information from the Police had been forwarded to Cllrs.  
Cllr. Clark agreed to be the new Police Connect member of the Parish Council.  
Resolved (Unanimous). That Cllr. Eileen Clark would be the Police Connect member for O.H.P.C.
9. BOROUGH COUNCIL OF KINGS LYNN AND WEST NORFOLK  
Cllr. Lawton noted that he has been forwarding all reports that he receives.  
With reference to 14 Old Hunstanton Road, Cllr. Lawton confirmed that planning permission was not required to convert a garage to a bedroom. The owner of the property had applied for Building Regulations.  
Cllr. Torry explained the situation of losing the garage would mean losing a parking space in a situation that is short of parking spaces. The matter was discussed further under agenda item No. 11.
10. NORFOLK COUNTY COUNCIL  
Cllr. Jamieson was not in attendance but continues to forward information from N.C.C. to O.H.P.C. via e-mail.

## 11. PLANNING APPLICATIONS

- a. The following application had been received since the meeting of 21.01.2021  
21/00196/F Holme View, Smugglers Close. Replacement doors and windows.  
As this application had only been received on the day of the meeting it would be agreed by e-mail after the Councillors had time to check it out.
- b. To update the Planning Applications resolved at the meetings of 17<sup>th</sup> September, 10<sup>th</sup> December 2020 and January 2021 and discuss if necessary:-

20/01081/FM. Equestrian development at Holme next the Sea.  
In Support of Holme next the Sea stance – Old Hunstanton Parish Council object to this development.  
Refused.

20/01800/F. The Bungalow, Waterworks Road. Variation of condition of P/P 19/02140/F  
Minor amendments to the plans.  
Cllr. Mcleod raised the matter of the Parish Council objection to the proposed balconies at the front and reported that, in fact, there were other front balconies in Waterworks Road. Cllr. Mcleod gave a short history of the planning applications for this property and questioned whether the matter should be revisited. The matter of the front balcony was considered.  
Resolved. (Unanimous). Old Hunstanton Parish Council will change the O.H.P.C. response to this planning application to ‘no observations’.

20/01859/F. 14 Kelsey Close. Conversion of garage to bedroom, provision of new bay window and disabled access ramp.  
Old Hunstanton Parish Council had ‘no observations’  
Permitted.

20/02018/F. The Chalet, 19 Golf Course Road. Demolition of existing dwelling and proposed replacement dwelling.  
Parish Council – No observations.  
Awaiting decision from B.C.K.L.W.N.

20/01981/F. Fairway, 24 Wodehouse Road. Replacement of existing garage and erection of single storey rear extension and replacement dormer window.  
Parish Council – no observations.  
Permitted.

20/02003/F. 10 Wodehouse Road. Extensions, alterations and ancillary annexe.  
Parish Council – no observations.  
Awaiting decision from B.C.K.L.W.N.

## 12. NEIGHBOURHOOD PLAN

The N.P. Admin Assistant reported that a response from the B.C.K.L.W.N. on the assessment of whether the N.P. requires a Strategic Environmental Assessment (SEA) and a Habitats Regulations Assessment (HRA) as required by European Directives was awaited.

With reference to the question of the number of parking spaces required at residential properties the Working-Party had re-visited the N.P. policy. Cllr. Mcleod pointed out the need to park residents cars off the road but Cllr. Eastwell considered the numbers in the N.P. to be draconian. Cllr. Rimmer noted that it penalises the residents whilst it is the day visitors that cause the problems.

Resolved. (Unanimous). That the Parking Policy is removed from the N.P.

## 13. FOOTPATHS NETWORK IN OLD HUNSTANTON PROJECT

Footpath between Lighthouse Lane and Golf Course Road. The Clerk at H.T.C. is following up on this matter and will let us know of any progress.

14. HIGHWAY MATTERS. PARKING AND SPEEDING ISSUES

PARKING

Cllr. Baisbrown suggested short term parking on the A149.

The Clerk reported that advice on the T.R.O.'s for O.H. was still awaited. The extra C.I.L. money available to Parish Councils had a closing application date of the 30<sup>th</sup> April 2021 so it was hoped that we would receive the necessary information on the T.R.O.'s in time to make an application.

Cllr. Eastwell raised the subject of the e-mail suggestion from Cllr. Jamieson for a Coastal Parking Group. Cllr. Eastwell considered this to be a good idea following the problems of parking in the summer of 2020.

Cllr. Mcleod would ensure discussion of this at the next Saxon Shore meeting and the Clerk would ensure that it is to be on the S.S.F. agenda for the 4<sup>th</sup> March 2021.

SPEED SIGNS

As with the Parking above, advice on the T.R.O.'s was awaited.

15. SAXON SHORE FORUM

The next meeting of the Saxon Shore Forum will be 4<sup>th</sup> March 2021.

16. A.O.N.B.

- a. The Clerk advised that the letter to James Wild MP had not had a reply yet. The Clerk would follow this up.
- b. The Clerk reported that Clive Doarks is looking to attend the O.H.P.C. April meeting.
- c. There were no further updates from Cllr. Torry.

17. ENVIRONMENT PANEL

There were no updates on the possibility of disabled access to O.H. beach. There were no matters to discuss on the Environment Panel Update as it mainly involved Hunstanton.

18. WALL RE-BUILDING IN OLD HUNSTANTON

Cllr. Eastwell had checked on the legislation and ascertained that it does not refer to the 'majority' and, therefore, the interpretation would appear to be the whole wall unless specified. The Clerk had contacted the Borough Council again and a response was awaited.

19. FINANCES

- a. Resolved. (Unanimous). That the following payments were approved:-
 

Lynne Butters – N.P. Admin Assistant Salary and Expenses (1 month)	£236.05
Glynis Allen – Clerks Salary and Expenses ( 3 months)	£822.48
Gary Page – Playground Maintenance and other work as invoiced.	£203.50
Cruso and Wilkin (Playground annual rent)	£ 5.00

(Added at the meeting)
- b. New Laptop. The Clerk explained that the current laptop needed replacement as the current one was starting to fail. The Clerk noted that £259.74 remained in the Transparency Fund and this would cover most of the cost of a new laptop.
 

Resolved. (Unanimous). That the Clerk and the N.P.Admin Assistant would look into a new laptop and discuss with the Chairman.

Cllr. Rimmer suggested that the old laptop be passed over for use by children.
- c. Bank Mandate. The Clerk explained that one new signatory was needed on the Mandate due to the resignation of Cllr. Mackinder. This would be dealt with when a new Clerk was appointed so that both are changed at the same time.
 

Resolved. (Unanimous). That Cllr. Rimmer would be the new signatory on the O.H.P.C. Barclays bank account.

20. APPOINTMENT OF CLERK TO OLD HUNSTANTON PARISH COUNCIL

Cllr. Mcleod reported that all four applicants had chosen not to continue with their applications. The Clerk reported that the advert had been placed with Norfolk A.L.C. again and that the County Officer at N.A.L.C. has offered to give us additional assistance and follow up was awaited. The date for submission to Link and Town/Around for March had passed so adverts will be placed for April. Cllr. Eastwell suggested a follow up with one of the applicants and Cllr. Mcleod would discuss with the Clerk.

21. ACCESSIBILITY STATEMENT

The Accessibility Statement required reading so agreement was carried forward to the next meeting.

22. PLAYGROUND

The Clerk reported that the gate had been secured again.

23 CORRESPONDENCE

The following correspondence had been received since the meeting of 21<sup>st</sup> January 2021

Norfolk Coast Partnership – January 2021. Beach Clean Stations.

Cllr. Rimmer suggested the Beach Café might be interested and might service one.

Cllr. Rimmer would talk to the Le Strange Estate about these Stations.

Cllr. Eastwell suggested one at the end of the footpath across to the beach at the Golf Club.

Signed.....Chairman Dated.....Page 395/2021

The meeting closed at 7.25pm