

MINUTES OF THE ANNUAL GENERAL MEETING OF THE
PARISH COUNCIL OF OLD HUNSTANTON
HELD VIA ZOOM ON
THURSDAY 20th MAY 2021 immediately following the Old Hunstanton Annual Parish Meeting.

Present: Parish Councillors: David Mcleod (Chairman) Nick Eastwell, Paul Baisbrown
Nick Torry, Stuart Perry, Eileen Clark, Steve Rimmer

Also Present:
Parish Clerk – Glynis Allen
1 Member of the Public

1. ELECTION OF CHAIRMAN
Cllr. Eastwell proposed Cllr. Mcleod as Chairman, seconded by Cllr. Baisbrown.
Resolved. (Unanimous).
Cllr. Mcleod was duly elected as Chairman of Old Hunstanton Parish Council and would sign his Acceptance of Office in person at the next O.H.P.C. meeting.
2. ELECTION OF VICE CHAIRMAN
Cllr. Mcleod proposed Cllr. Eastwell as Vice Chairman, seconded by Cllr. Perry.
Resolved (Unanimous). That Cllr. Eastwell was duly elected as Vice Chairman of Old Hunstanton Parish Council.
3. WELCOME BY THE CHAIRMAN
Cllr. Mcleod welcomed everyone to the meeting.
4. APOLOGIES FOR ABSENCE
Apologies had been received from Cllr. Markillie
5. DECLARATIONS OF INTEREST
There were no Declarations of Interest.
6. CONFIRMATION OF THE MINUTES OF THE 15th APRIL 2021.
Resolved. (Unanimous) That the minutes were confirmed as a true record and would be signed by the Chairman at a later date.
7. MATTERS ARISING – FOR INFORMATION ONLY.
 - a. The matter of the footpath to G.C.R. alongside Nos 4 & 5 Ashdale Park was raised – see agenda item No.29
 - b. There were no matters that the Clerk wished to raise from the Minutes of the meeting of 15.04.2021
8. PUBLIC PARTICIPATION
There were no matters raised.
9. POLICE CRIME UPDATES
Cllr. Clark reported having registered to receive Police reports and that she will take over once registered.
10. BOROUGH COUNCIL OF KINGS LYNN AND WEST NORFOLK
Cllr. Lawton was not in attendance.
11. NORFOLK COUNTY COUNCIL
Cllr. Jamieson was not in attendance.
12. STANDING ORDERS
The Clerk suggested re-adoption of the 2018 Old Hunstanton Parish Council Standing Orders and the cancellation of the 2020 Standing Orders that were adopted to deal with the Covid virus situation.
Resolved. (Unanimous). That the 2018 Old Hunstanton Parish Council Standing Orders were re-adopted.

13. FINANCIAL REGULATIONS

The Clerk suggested that the Financial Regulation update should wait until the new Bank Mandate was being dealt with when the new Clerk was in place. This was agreed by Council.

14. ASSET REGISTER

The updated Asset Register had been circulated by the Clerk.
Resolved (Unanimous). That the 2021 Asset Register was approved.

15. RISK ASSESSMENT

The current Risk Assessment had been reviewed by Councillors.
Resolved (Unanimous). That the current Risk Assessment would remain in place.

16. WORKING PARTIES

The following Working-Party membership was reviewed.

- Footpath Working-Party. Cllrs. Mcleod, Eastwell, Torry and Baisbrown (Resolved) Unanimous.
- Neighbourhood Plan Working-Party. Cllrs. Mcleod and Perry with the N.P. Admin. Assistant. Resolved. (Unanimous).

17. PLANNING APPLICATIONS

a. The following Planning Application submission had been made to the B.C.K.L.W.N. since the meeting of 15th April 2021.

21/00564/F. Cliff Barn, 64 Old Hunstanton Road. Ground Floor Extension.
Resolved. (Unanimous). That the O.H.P.C. have no Objections to this Planning Application.

b. The following Applications had been received and circulated since the meeting of 15/04/2021

21/00586/F. Saltwater, 16B Wodehouse Road. Extensions and alterations to the dwelling.
Resolved. (6 Cllrs. Object. 1 Abstention). That O.H.P.C. object to this application as the property will cover 50% of the plot and the N.P. states 40%.

21/22566/LB. Dairy Cottage, Church Road. Conversion of loft space into bedrooms.
Resolved. (Unanimous). That O.H.P.C. object to this application due to a number of issues.
It was noted that a number of local residents had submitted objections to the application.
Cllr. Lawton would be asked to call the application in to the Planning Committee.
Cllr. Lawton would also be asked to contact English Heritage to highlight this application with them.

The following Applications had been received after the compilation of the agenda.

21/00670/F. 6 Smugglers Close. Single storey rear extension and replacement flat roof.
Resolved. (Unanimous). That O.H.P.C. object to this application as it is considered to be overdevelopment.

20/01970/F. Site South of Lifeboat Station, Sea Lane. Retrospective Planning Permission for a replacement roof and regularisation of shape of building.
Resolved. (Unanimous). That O.H.P.C. have no observations for the application.

17. PLANNING CONTINUED.....

c. To update the Planning Applications resolved at the meetings of January/February/March/April 2021 and discuss if necessary:-

- | | |
|---|---|
| 20/01800/F. The Bungalow, Waterworks Road. | Variation of condition of P/P 19/02140/F
Minor amendments to the plans.
Awaiting decision from B.C.K.L.W.N. |
| 21/00267/F. 40 Old Hunstanton Road. | Single storey extension and alterations.
Parish Council – No observations.
Awaiting decision from B.C.K.L.W.N. |
| 21/00616/F. 4A Wodehouse Road. | Two storey extension to the side and rear of the property.
Resolved. (Unanimous). That O.H.P.C. have no objections to this application subject to objections from neighbours logged prior to the closing date of 27/4/2021.
Awaiting decision from B.C.K.L.W.N. |
| 21/00618/F. Strathcona, 30 Old Hunstanton Rd. | New dwelling following demolition of existing dwelling.
O.H.P.C. recommend approval of this application.
Awaiting decision from B.C.K.L.W.N. |
| 21/00234/F. 6Ashdale Park. | Replacement doors and windows.
Parish Council – No observations.
Awaiting decision from B.C.K.L.W.N. |
| 21/00300/F. Beach Road – Holme | Campsite for 50 toilets, shower block, reception, store and Shepherds hut.
Parish Council – support Holme in objecting.
Awaiting decision from B.C.K.L.W.N. |

18. NEIGHBOURHOOD PLAN

Cllr. Mcleod reported that the eight week pre-submission consultation was in progress. It is available on the website and there is a hard copy in O.H. Post Office.

19. FOOTPATHS NETWORK IN OLD HUNSTANTON PROJECT

Footpath between Lighthouse Lane and Golf Course Road – No further updates.

A meeting of the Footpath Working Party had been held to discuss the letter received from Cllr. Jamieson (E-mail of 10.04.2021 re ELM's and improving countryside access in Norfolk)

Cllr. Eastwell had suggested another meeting with Mr. Meakin and suggested that he prepare a letter for a meeting in the autumn. The Working Party is looking for a footpath from the back of the Village Hall to Church Walk. Cllr. Eastwell noted that it was clear that, historically, there had been a footpath from the end of Church Walk to the A149 but which is now not accessible. It was suggested that the Village Hall and O.H.P.C. do a joint letter and Cllr. Mcleod added that the Village Hall are in agreement.

Also on permissive path issues, Cllr. Eastwell suggested the re-creation of paths from Gypsy Corner to Ringstead and to Holme. Old Hunstanton has not got a circular walk and available funding should mean no expense to the farmers.

Resolved (Unanimous). That Cllr. Eastwell would draft a letter to Mr. Meakin, in readiness for an autumn meeting for circulation to all Councillors.

20. HIGHWAY MATTERS. PARKING AND SPEEDING ISSUES

The proposals from Highways for double yellow lines down Golf Course Road into Wodehouse Road and part of Ashdale Park, waiting restrictions along the Main Road and limited waiting bays in Hamilton Road were well received by the Councillors.

One hundred cones had been received from Highways and would be deployed in three locations (Sea Lane, Waterworks Road and Wodehouse Road) where necessary.

Cllr. Eastwell suggested discussions with Cllr. Jamieson.

The Clerk noted that extra CIL funding of £4000 had been applied for.

21. **SAXON SHORE FORUM**
The next meeting of the Saxon Shore Forum is on the 3rd June 2021 and will be hosted by Ringstead. Cllr. Mcleod and Eastwell to attend.
22. **A.O.N.B.**
The Clerk reported that no response to the O.H.P.C. letters of March or April 2021 had been received from Natural England.
23. **ENVIRONMENT PANEL**
There were no updates on this matter.
24. **WALL RE-BUILDING IN OLD HUNSTANTON**
Cllr. Lawton was not in attendance to report on any reasoned response that he might have received on behalf of O.H.P.C. (The previous meeting noted that, if the Parish Council are not satisfied with the response a letter will be sent to the C.E.O.)
25. **FINANCES**
a. Resolved. (Unanimous). That the following payments were approved:-
- | | |
|--|----------|
| Lynne Butters – N.P. Admin Assistant Salary and Expenses (1 month) | £ 195.30 |
| Glynis Allen – Clerk Salary and Expenses (2 months) | £ 366.74 |
| Kings Lynn Signs (Playground) | £ 444.06 |
| Clean Tech (Playground equipment covid treatment) | £ 180.00 |
| E-On (Street Light electricity supply) | £ 198.31 |
| Roger Davey – Internal Auditor (End of Year Audit) | £ 110.00 |
| Update on Direct Debits | |
| B.C.K.L.W.N. Dog Bin Emptying for 02.03.2021 | £282.67 |
| B.C.K.L.W.N. Weekly Playground Litter Bin Collection (Yearly charge) | £109.08 |
26. **PLAYGROUND**
Cllr. Mcleod reported that the playground was now open following the installation of the Covid safety signs and the deep clean and inspection. However, the notices stuck to the tables had already been removed. The Clerk would request grass cutting.
27. **BEACH CLEAN STATIONS.**
Cllr. Rimmer reported that there is a Beach Clean Station at the O.H. beach café. Cllr. Rimmer would find out what other locations could be used.
28. **TELEPHONE BOX OUTSIDE THE VILLAGE HALL.**
Cllr. Rimmer reported that the Le Strange Estate had no record of the telephone box removal. Cllr. Eastwell suggested a letter to the C.E.O. which he would draft for circulation and the Clerk would forward all the background information to Cllr. Eastwell.
Resolved. (Unanimous). That Cllr. Eastwell would draft a letter to the C.E.O.
29. **FOOTPATH TO G.C.R. ALONGSIDE NOS 4 AND 5 ASHDALE PARK**
Cllr. Clark reported that she thought the fence enclosing the footpath had been removed. The Clerk reported that Cllr. Lawton had advised her that such a footpath would need Planning Permission. No further action at this time.
30. **BENCH REMOVAL AND REPLACEMENT OPPOSITE THE LE STRANGE HOTEL**
Cllr. Mcleod reported that the commemorative bench opposite the Le Strange Hotel was not in good order. He had been approached by the owner of the bench who would like to supply a new bench but asked if the Parish Council would fix the new bench in place and remove the old one.
Resolved. (Unanimous). That O.H.P.C. would arrange for the fixing of a new bench and the removal of the old bench providing the owner supplies the new bench, the fixings and transfers the plaque. Cllr. Mcleod will let the owner know.

31. JUNE 2021 PARISH COUNCIL MEETING.
Cllr. Mcleod reported that a Risk Assessment had been carried out to use the Village Hall recently for Voting Day so he is familiar with the protocol. Cllr. Macleod had agreed a £20 charge for each Parish Council meeting which includes storage of the filing cabinets in the office at the Village Hall. Other meeting costs will be negotiable.
The O.H.P.C. meeting on the 17th June may be held via Zoom or at the Village Hall dependent on the rules at the time.

32. CORRESPONDENCE

a. Correspondence received since the meeting of 15th April 2021:-

- Clerks and Councils Direct – May 2021 Issue
- C.P.R.E. – 2021 Members Guide to attractions, gardens, houses and museums
- C.P.R.C. Countryside Voices Magazine – Spring 2021
- Report from resident of squatters at 12 Wodehouse Road. Council advised squatters had gone.
- Request for grass cutting around the village for the weekend of the O.H. Festival.
The Clerk would put in the request to Highways.

ITEMS FOR NEXT AGENDA

Welcome Back Fund. (E-mailed to Cllrs. 17th May 2021)

Vattenfall – Norfolk Projects Community Benefit Fund (E-mailed to Cllrs. 21st May 2021)

Signed.....Chairman Dated.....Page 408/2021

The meeting closed at 7.37pm